turnitin

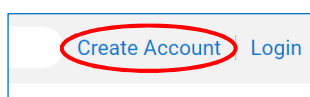# TURNITIN TRAINING GUIDE

GETTING STARTED (FOR STUDENTS)
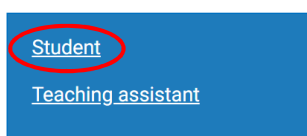
1. Create User Profile/Registration (one-time only)	3. Submit Paper
2. Enroll in Additional Classes	4. Viewing Originality Reports

1 CREATE USER PROFILE (ONE-TIME ONLY)

1. Click **Create Account** link in the upper right corner of the Turnitin homepage (*www.turnitin.com*).

2. Click on the **student** link from the *Create a New Account* screen.

3. Enter your **Class ID** and **Class Enrolment Key** in the appropriate fields.

4. Enter your **First Name**, **Last Name**, **Email Address** and **Confirm Email Address** you would like to associated with your Turnitin account (this email will be your username).

5. Enter (and re-enter) the **Password** you would like to use as your Turnitin login password.

6. Select a **Secret Question** using the secret question pull down menu, enter the **Question Answer**.

7. Review the Turnitin user agreement and click **I Agree – Create** Profile and finalize user profile creation.
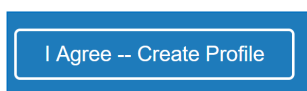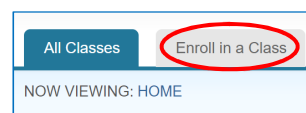

2 ENROLL IN ADDITIONAL CLASSES

1. Login to your Turnitin account.

2. Click on the **enrol in a class** tab on your student homepage.

3. Enter the **Class/section ID** and **Enrolment Key**.
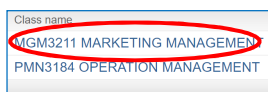

4. Click **Submit** to enrol in the class.
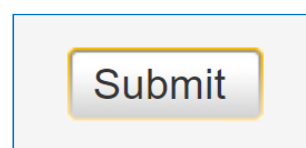
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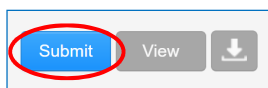# TURNITIN TRAINING GUIDE

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3 SUBMIT PAPER

1. Click on the **Class Name**.

   Class name
   MGM3211 MARKETING MANAGEMENT
   PMN3184 OPERATION MANAGEMENT

2. Click on **Submit** button to the right of the assignment name.

   Submit | View | ⬇

3. Select the submission method from the **"submit"** pull down menu.

   Submit: Single File Upload ▾
   Cut & Paste Upload
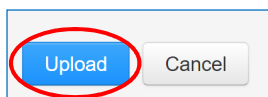   First name
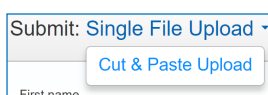
4. Enter the paper title for the submission in the appropriate field.

   Submission title

5. Choose the file you want to upload to Turnitin; you can upload a file from your **Computer**, **Dropbox**, or **Google Drive**.

   Choose the file you want to upload to Turnitin:
   Choose from this computer
   Choose from Dropbox
   Choose from Google Drive
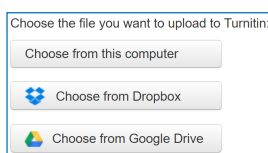
6. Find the file and click **Upload**.

   Upload | Cancel
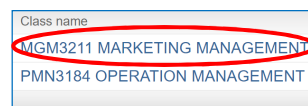
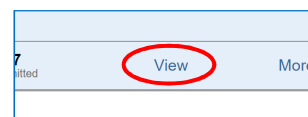7. Review the file and click **Submit** to finalize your submission.

   Submit
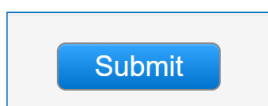
4 VIEWING ORIGINALITY REPORTS

1. Click on the **Class Name**.

   Class name
   MGM3211 MARKETING MANAGEMENT
   PMN3184 OPERATION MANAGEMENT

2. Click on the **View** link to the right of the assignment name.

   itted   View   More

3. Click on the colour icon under the similarity, and the report will appear in a pop-up window.

   Similarity

   0% ▮